

FROM: Victoria Márquez-Mees, MICI Director

REFERENCE: Request **MICI-BID-CR-2016-0110- Confidential**

PROJECT Reventazon Hydroelectric Power Project (CR-L1049, CR-L1056)

DATE: September 23, 2016

SUBJECT: **Notification of Registration**

Dear Requesters,

The purpose of this email is to notify you that your Request has been analyzed and that we are proceeding to register it, in accordance with paragraph 20 of the MICI Policy.

The registration is an administrative process that marks the beginning of the eligibility analysis of the Request, with respect to the admissibility criteria established in paragraph 22 of the Policy. Listed below are the steps to be followed in the coming weeks:

1. **Response by Management**: the project team is being simultaneously informed about the registration, and they are being required to generate a document to respond to the issues raised in your Request. To send this response, they are given 21 business days. The deadline to receive this document is **October 25th, 2016**.
2. **Analysis of Eligibility**: once we receive the response by Management, within a maximum period of 21 business days we will be issuing our determination through a memorandum of eligibility. The deadline for issuing the memo is **November 23rd, 2016**.

Consistent with the principle of transparency under which we operate, we will be opening a file for your Request in the online [Public Registry](#), where you will be able to follow the process and where public documents will be published. Furthermore, in response to your confidentiality request, MICI will guard your identities as requested in the conversation we previously had.

During this period, we will remain in contact to request information from you, and we would like to thank you in advance for your availability to coordinate a field mission with us.

We remain at your service to answer any questions you may have about the process.

Sincerely,